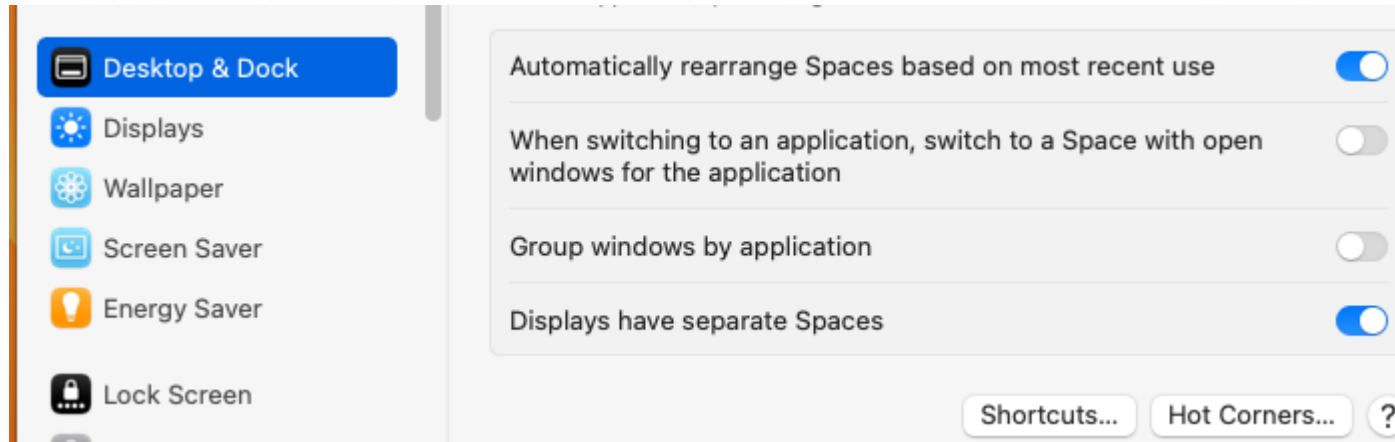




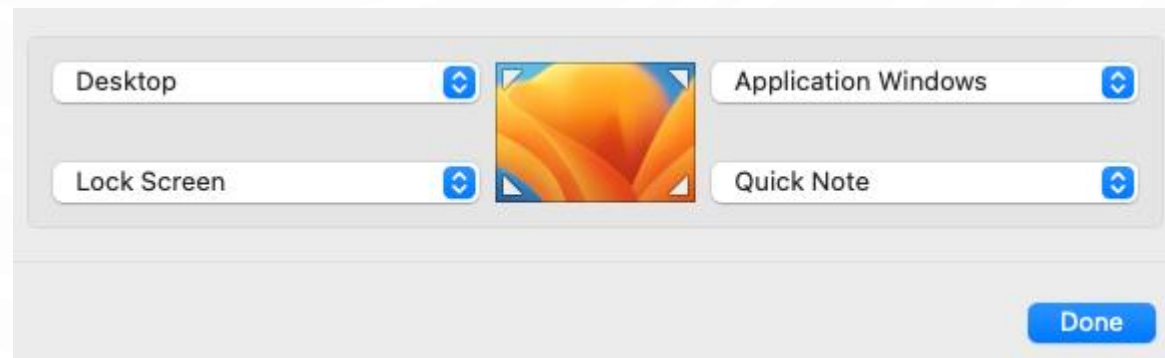
TIPS AND TRICKS

HOT CORNERS

Navigate to System Settings and then Desktop and Dock. At the bottom of the page click on Hot Corners

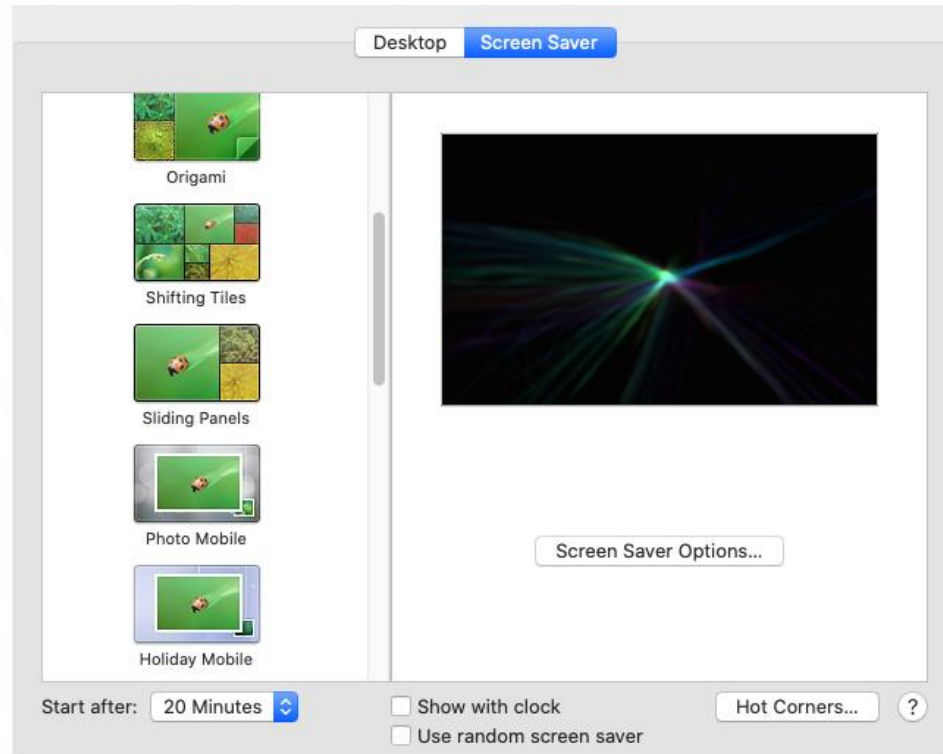


Select an application or action you want to occur for each corner.

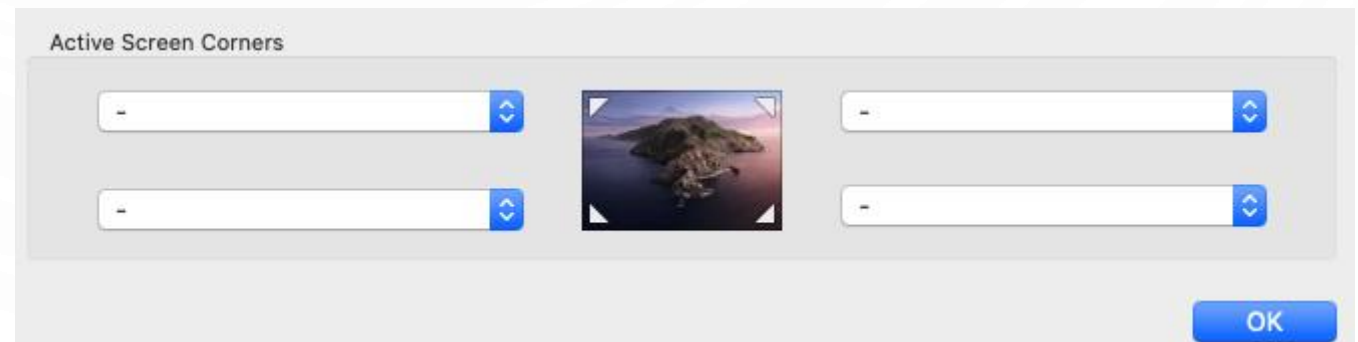


HOT CORNERS – 10.15

Navigate to System Settings and then Desktop and screen savers. At the bottom of the page click on Hot Corners

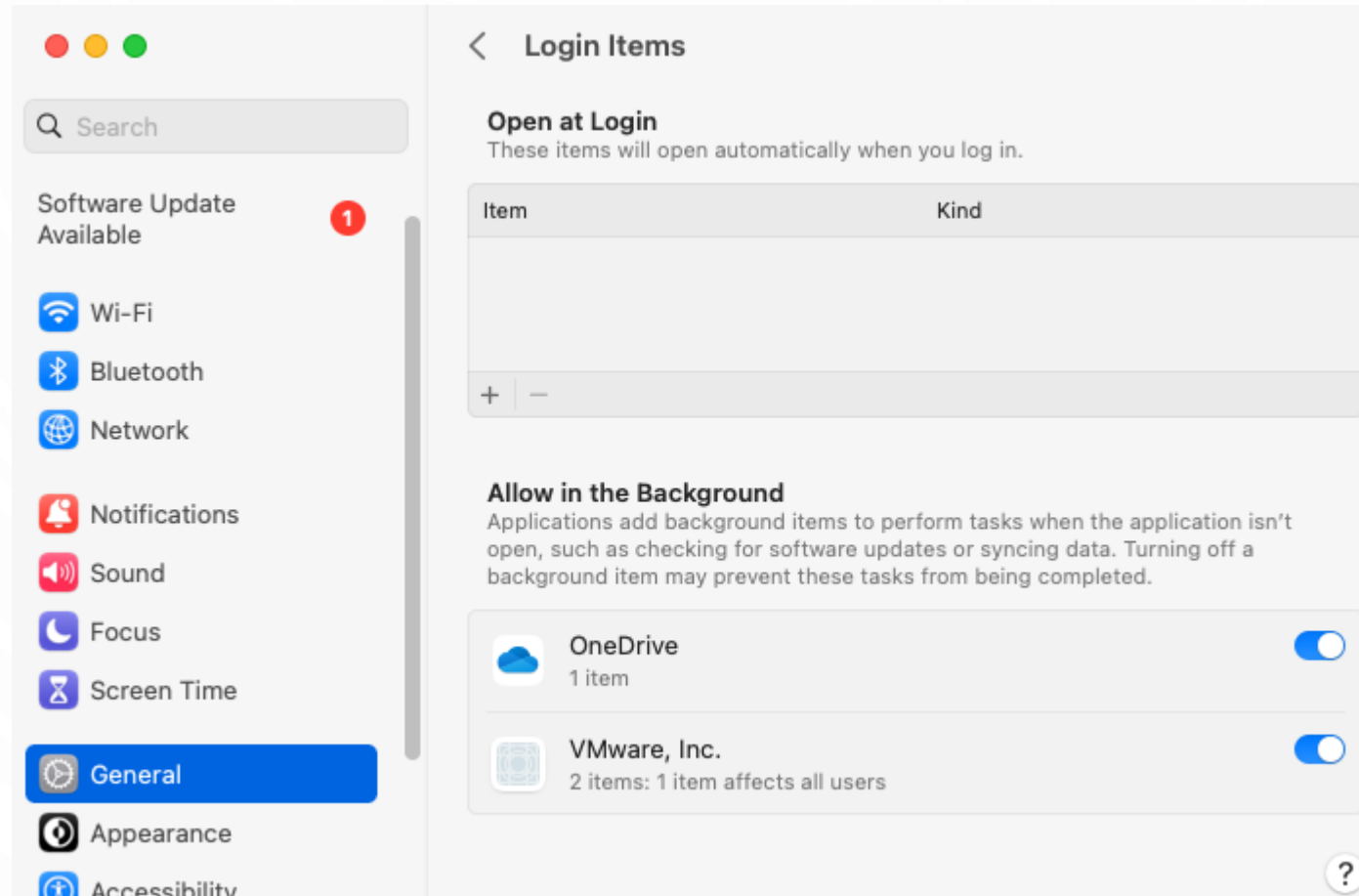


Select an application or action you want to occur for each corner.



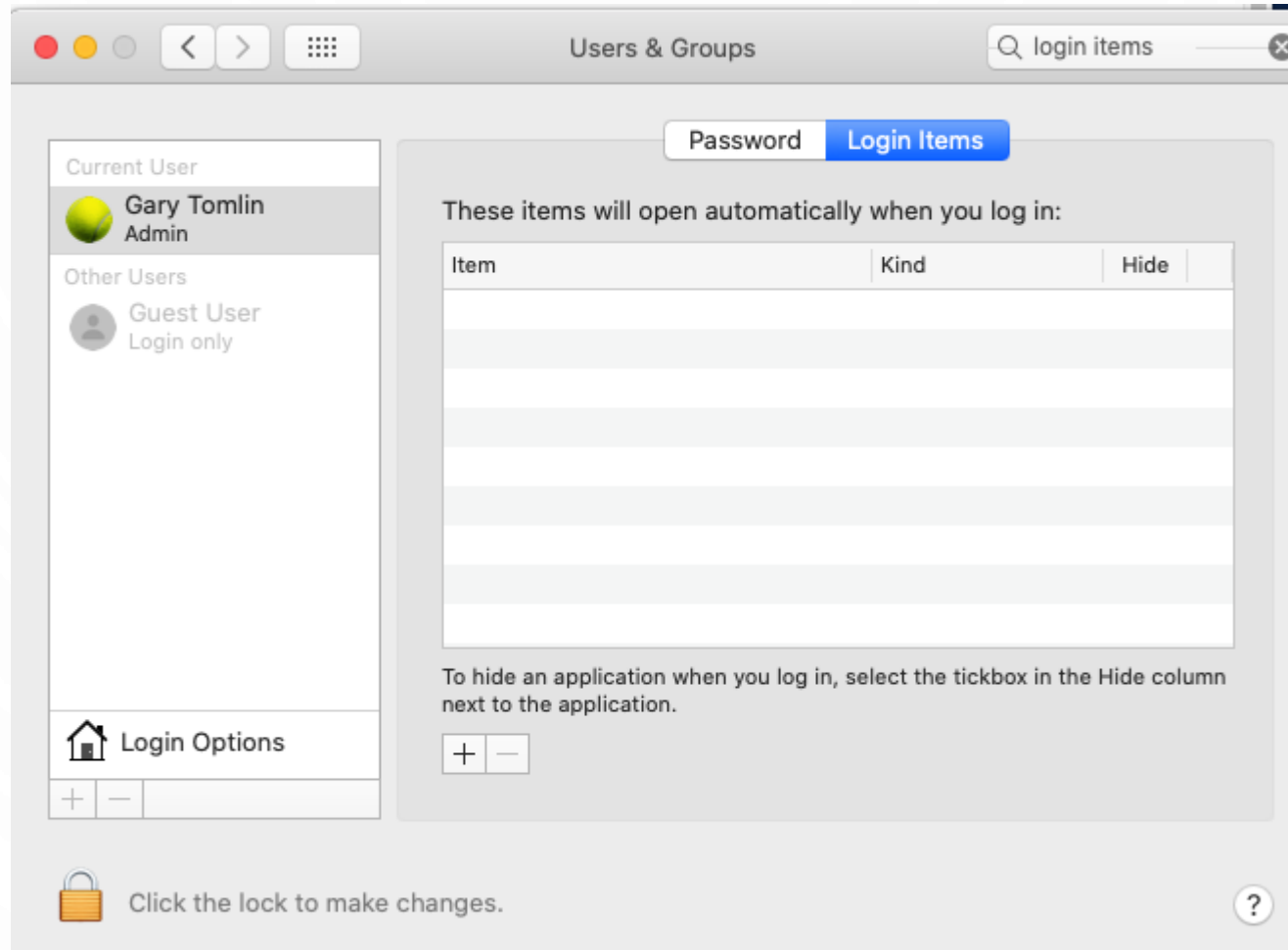
LOGIN ITEMS

Navigate to System Settings and then General and Login Items. From here you can disable apps from running in the background



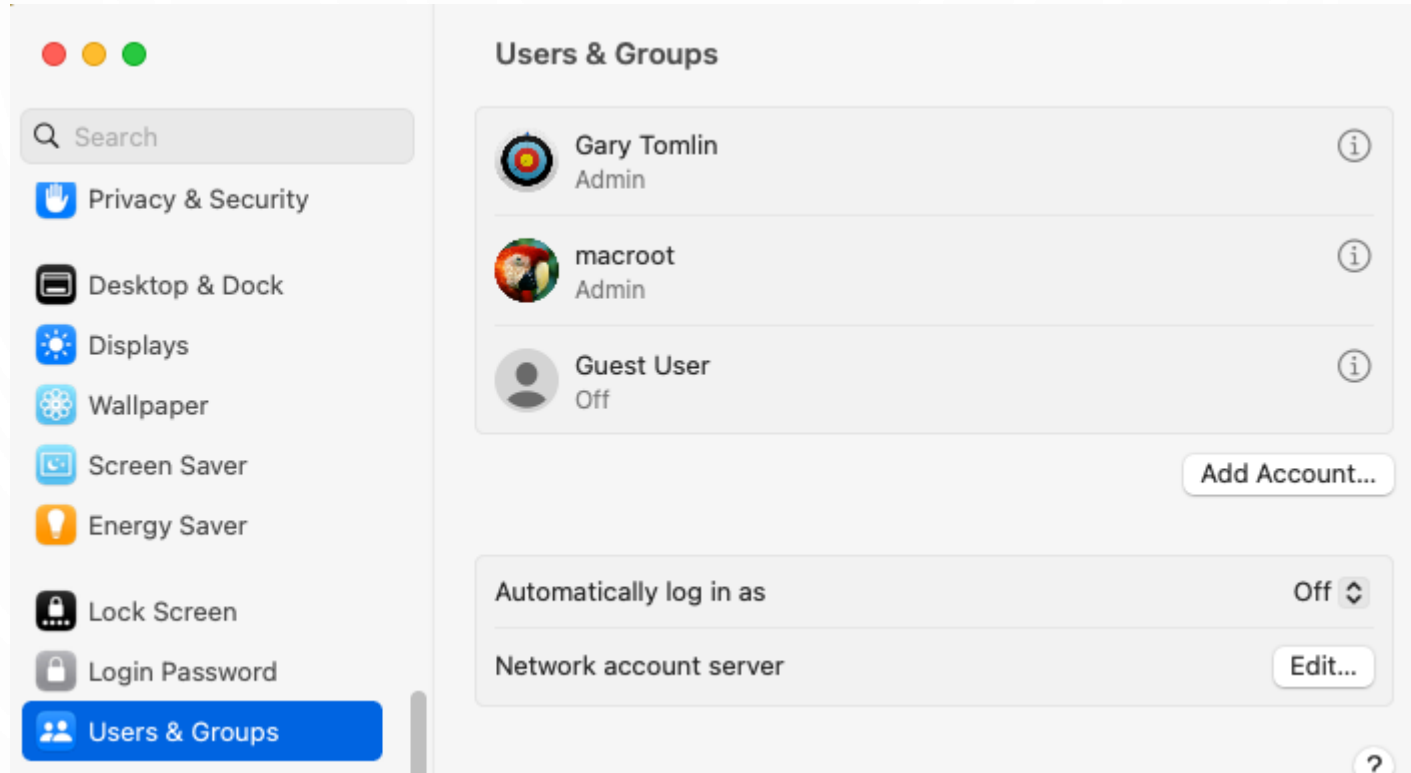
LOGIN ITEMS – 10.15

Navigate to System Settings and then Users & Groups and Login Items tab



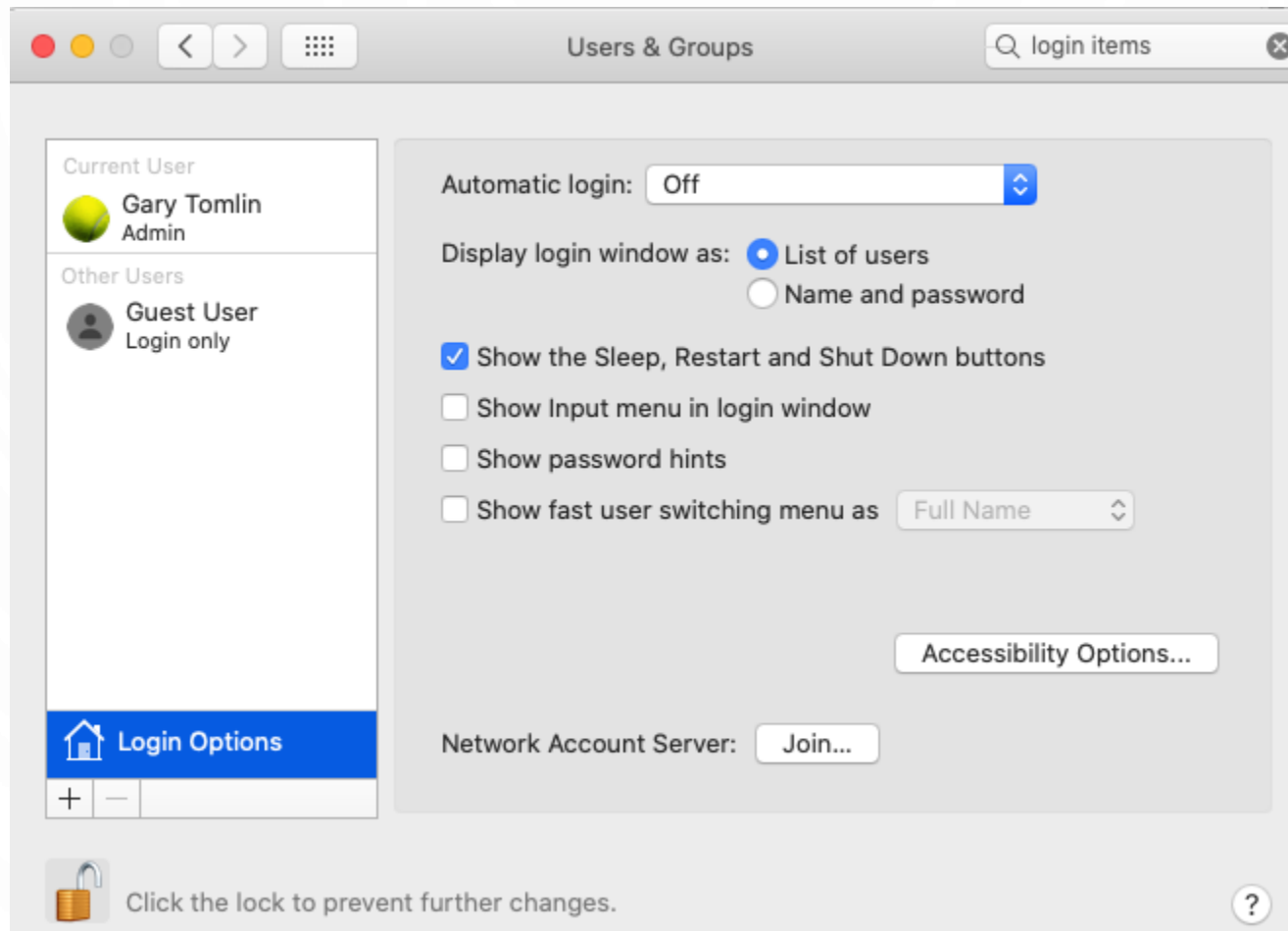
AUTOMATIC LOGIN

Navigate to System Settings and then Users & Groups then select the user to automatically login as.



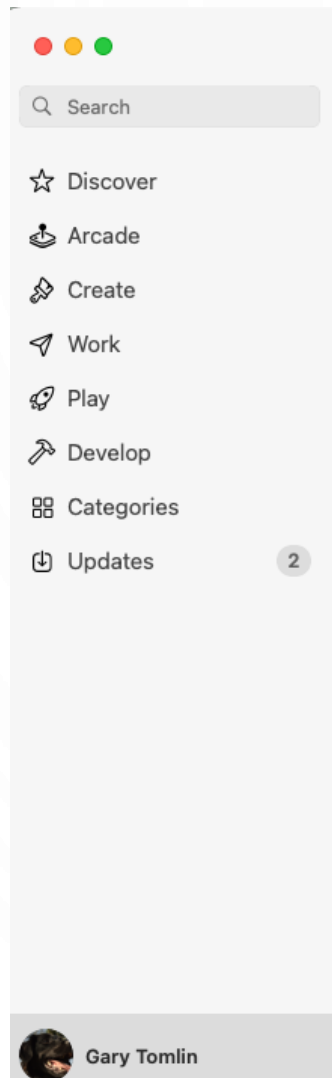
AUTOMATIC LOGIN – 10.15

Navigate to System Settings and then Users & Groups and Login Option, Note: you need to unlock the options



APP STORE UPDATES

















Open the App Store, click your account name in the bottom left will show your “Purchased” apps. Click on the Updates option to view Apps that require an update.



Account

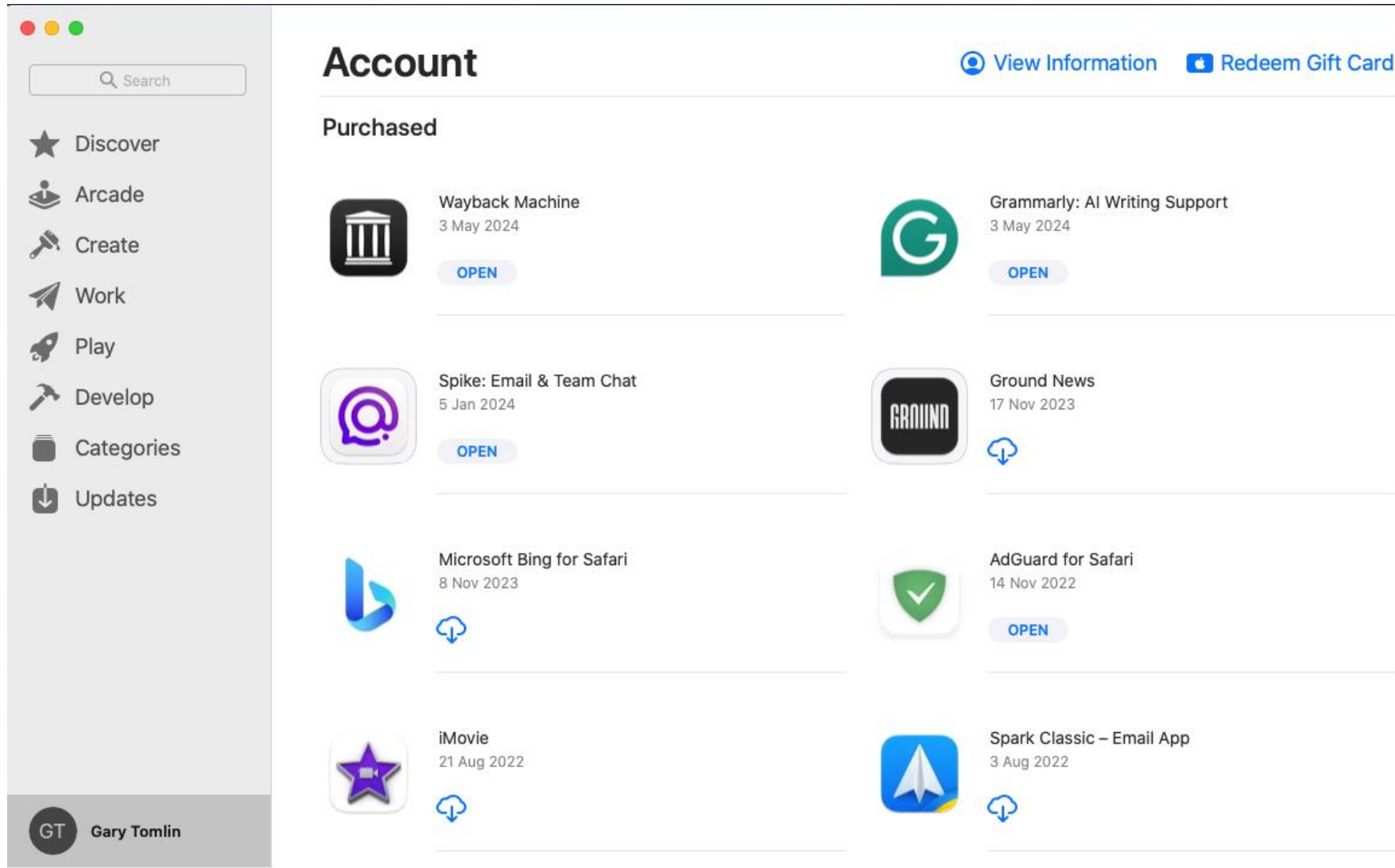
[Account Settings](#) [Redeem Gift Card](#)

Purchased

 DuckDuckGo Private Browser 23 Jun 2024 	 PocketTube for Safari 13 May 2024 
 Wayback Machine 3 May 2024 	 Grammarly: AI Writing Support 3 May 2024 
 Email - Spike mail 5 Jan 2024 	 Ground News 17 Nov 2023 
 Microsoft Bing for Safari 8 Nov 2023 	 AdGuard for Safari 14 Nov 2022 

APP STORE UPDATES – 10.15

Open the App Store, click your account name in the bottom left will show your “Purchased” apps.





APP STORE UPDATES

Click on the Updates option to view Apps that require an update.

Updates [Update All](#)

Available

 OneDrive 17 Jun 2024	UPDATE	 Microsoft Word 13 Jun 2024	UPDATE
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Thank you for using OneDrive. We are always looking to update OneDrive to bring you the latest performance [more](#)


• Bug fixes [more](#)

APP STORE UPDATES – 10.15


Click on the Updates option to view Apps that require an update.

Updates


Available

 **Grammarly: AI Writing Support**
27 Jun 2024 [UPDATE](#)

Bug fixes and appearance improvements [more](#)

 **Email - Spike mail**
22 May 2024 [UPDATE](#)

Shared Inbox: Teamwork just got easier! Now, everyone can access and reply to messages simultaneously, no more [more](#)

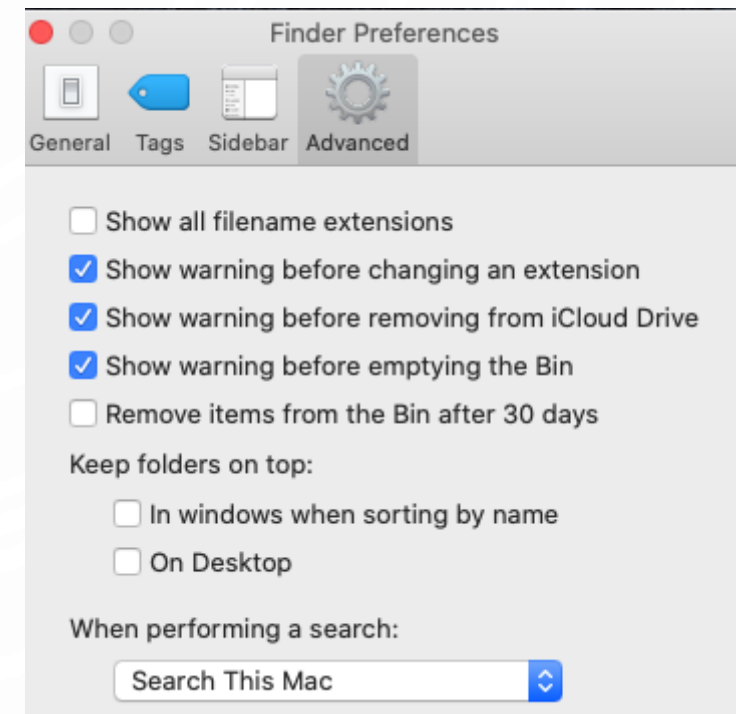
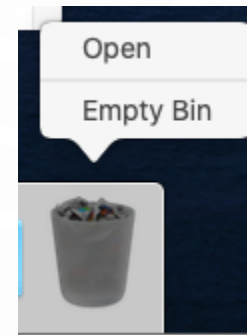
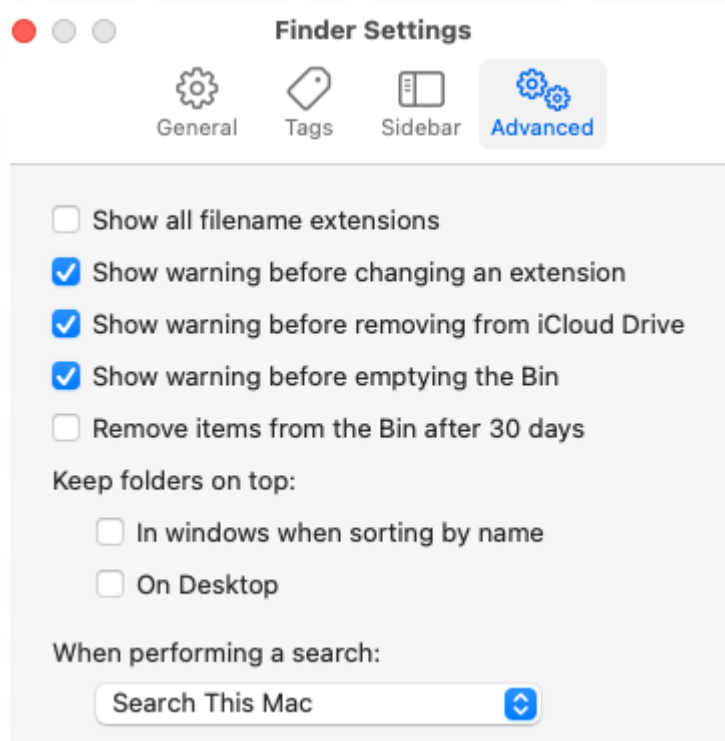
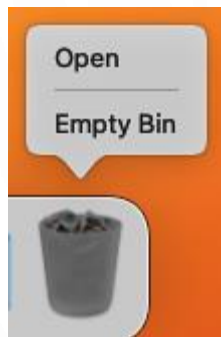
 **AdGuard for Safari**
20 May 2024 [UPDATE](#)

The filter developers said that this version blocks ads more effectively thanks to updated Scriptlets. Should we take [more](#)

Updates Available
Do you want to install the updates now?
[Update All](#)

REGULARLY EMPTY MAC TRASH

You can free up disk space by emptying the Trash Bin.. To empty the Trash bin right click on the trash bin icon and select empty bin. You can open the trash bin to view its contents and recover back any deleted items. You can set the Trash to be automatically emptied by opening Finder and then navigate to Preferences / Advanced



DISK UTILITY

The disk utility should be used with caution. If you are experiencing issues like file corruption, unexpected app closure, or external devices that don't work correctly, you can run Disk Utility to repair the startup disk:
MAKE SURE YOU HAVE AN UP-TO-DATE BACKUP BEFORE RUNNING!!

1. Go to Finder > Other and open Disk Utility.
2. Click View > Show All Devices.
3. Select the disk you want to repair from the sidebar.
4. Click First Aid > Run.

10.15

1. Go to Launchpad > Other and open Disk Utility.
2. Click View > Show All Devices.
3. Select the disk you want to repair from the sidebar.
4. Click First Aid > Run.

DECLUTTER MAC DESKTOP

For every app, file, or screenshot on your desktop, Mac has to contribute RAM. So, the more things you have there, the more draining it is on system resources. Keep your desktop clutter-free by removing anything you don't need and organizing items into folders.

This originated on macOS Catalina. A simple organizer feature called Stacks.

Right-click on a blank space on your desktop.
Click Use Stacks.

Now, the contents of your Desktop will be grouped into folders.

In the same menu, you'll find Show View Options. There, you can specify the size of icons on your Desktop and stacks themselves.

